

## MONTHLY SUMMARY REPORT

TechLaw, Inc. START 4 Region 3 - West

Year Two - Task Order 001

Reporting Period: 12/31/11 - 01/27/12

**Project Name:** Dimock Residential  
Groundwater Site

**TDD Number:** TL01-11-12-001

**Amendment:** B

**Completion Date:** 06/30/12

**LOE Charged This Period:** Ex. 4 - CBI

**LOE as of 01/27/12:** Ex. 4 - CBI

**LOE Ceiling:** Ex. 4 - CBI

**LOE Percent as of 01/27/12:** Ex. 4 - CBI

**Cost Charged this Period:** Ex. 4 - CBI

**Cost as of 01/27/12:** Ex. 4 - CBI

**Cost Ceiling:** Ex. 4 - CBI

**Cost Percent as of 01/27/12:** Ex. 4 - CBI

**EPA TM:** Rich Fetzer

**Project Manager:** Suddha Graves

### Descriptive Paragraph:

TechLaw received a Data Review Work Plan on January 13, 2012, which tasked TechLaw to transfer analytical data from PRP submitted reports into SCRIBE EDD formats. TechLaw received a total of 451 files to review. The Data Review Work Plan required TechLaw to review each file and transcribe data which met specific requirements (data from a list of homes and a list of 13 analytes) into an EDD template file. A summary sheet was developed to capture metadata from each file as well as to track the review progress of each file. Approximately 8,700 records of data were entered into the EDD template and submitted to EPA for upload into a Scribe database.

TechLaw continued to prepare for the scheduled residential drinking water sampling event in Dimock, PA, which included procurement of laboratory analytical services and acquisition of sampling equipment. Ten TechLaw personnel mobilized to the Site and began sampling on January 23, 2012. The ten personnel consisted of the project manager, 2 sample teams consisting of 3 people each, and 3 people within the sample management team. It quickly became apparent that the sample collection process and the sample processing time was taking longer than anticipated. To help speed up the sample collection process it was determined that each sample team would add 2 additional personnel in order to collect samples simultaneously from the wellhead and from the kitchen tap. Additionally, it was determined that there was a need for an equipment manager, 4 additional personnel for the sample management team, and 2 "runners" to help out where needed. Sample collection activities at the Site will continue into the next reporting period. TechLaw prepared the monthly summary report and reviewed the weekly financial reports for this project.



## START Region 3 - Western Area Financial Progress Report

Task Order 001 - TDD 01-11-12-001-B - DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012

CLIN	Category Description	Billing Rate	Period Hours	CTD Hours	Period Revenue	CTD Revenue	Authorized	Remaining
101A1	ENVIRONMENTAL SCIENTIST	<b>Ex. 4 - CBI</b>						
101A11	BIOLOGIST							
101A12	GEOLOGIST							
101A15	HYDRO GEOLOGIST							
101A2	ENVIRONMENTAL TECHNICIAN							
101A3	RESPONSE SPECIALIST							
101A4	CHEMIST							
101A5	SAMPLING COORDINATOR							
101A6	TRAINING, EXERCISE, PLANNING							
101A7	ENV/CIVIL ENGINEER							
101A9	GIS/MAPPING SPECIALIST							
<b>Total Labor</b>			<b>Ex. 4 - CBI</b>					
101B24	RENTAL VEHICLE - CAR (SEDAN)	\$38.80	7.0	7.0	271.60	\$271.60		
101B26	RENTAL VEHICLE - FWD	\$65.84	38.0	41.0	2,501.92	\$2,699.44		
101B27	RENTAL VEHICLE - BOX TRUCK	\$56.44	7.0	7.0	395.08	\$395.08		
<b>Total Equipment</b>			<b>52.0</b>	<b>55.0</b>	<b>\$3,168.60</b>	<b>\$3,366.12</b>		
ODC	SHIPPING				\$929.30	\$929.30		
	SUPPLIES				\$7,734.99	\$7,734.99		
<b>Total ODC</b>					<b>\$8,664.29</b>	<b>\$8,664.29</b>		
Travel	TRAVEL - AIRLINES				\$202.20	\$679.00		
	TRAVEL - HOTEL				\$1,133.72	\$1,460.20		
	TRAVEL - MEALS				\$1,138.50	\$1,368.50		
	TRAVEL - MILEAGE				\$35.70	\$35.70		
	TRAVEL - MISCELLANEOUS				\$793.23	\$793.23		
	TRAVEL - TAXI/PARKING/TOL				\$22.70	\$22.70		
<b>Total Travel</b>					<b>\$3,326.05</b>	<b>\$4,359.33</b>		
<b>Total Materials &amp; Supplies</b>					<b>Ex. 4 - CBI</b>			
<b>G&amp;A</b>					<b>Ex. 4 - CBI</b>			
<b>Total Costs</b>					<b>Ex. 4 - CBI</b>			
<b>TDD 01-11-12-001-B Total</b>					<b>\$121,450.70</b>	<b>\$144,350.75</b>	<b>\$355,746.00</b>	<b>\$211,395.25</b>



**START Region 3 - Western Area  
LABOR SUMMARY REPORT**

Task Order 001 - TDD 01-11-12-001-B : DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012

Site ID	Action Code	Firm	Employee Name	Current Hours	CTD Hours
<b>CLIN 101A1 - ENVIRONMENTAL SCIENTIST</b>					
A3TA	RS	TechLaw	JOSEPH CARTER KIMBERLY WHITLOCK SUDDHA GRAVES WILLIAM HUGGINS		
<b>CLIN 101A11 - BIOLOGIST</b>					
A3TA	RS	TechLaw	A. SCOUT DELLAMIA EMILY BOUTHLETTE MARK DOOLITTLE MICHAEL FERRIER MICHELE TRAINA NATALIE HOOTON STEPHEN CONNET		
<b>CLIN 101A12 - GEOLOGIST</b>					
A3TA	RS	TechLaw	MAC MCRAE MONAMI CHAKRAVARTI		
<b>CLIN 101A15 - HYDRO GEOLOGIST</b>					
A3TA	RS	TechLaw	JOSEPH BAER		
<b>CLIN 101A2 - ENVIRONMENTAL TECHNICIAN</b>					
A3TA	RS	TechLaw	DANIEL BUCKLEY RACHEL IRELAND TIMOTHY MUNSON		
<b>CLIN 101A3 - RESPONSE SPECIALIST</b>					
A3TA	RS	TechLaw	BRIAN BURRIS BRYAN BERNA		
<b>CLIN 101A4 - CHEMIST</b>					
A3TA	RS	TechLaw	DAVID IACOVONE MARLIN NANCE THOMAS SEDLACEK		
<b>CLIN 101A5 - SAMPLING COORDINATOR</b>					
A3TA	RS	TechLaw	DANIEL JACOBSEN LAURA WILSON LAUREN EDINBURG		
<b>CLIN 101A6 - TRAINING, EXERCISE, PLANNING</b>					
A3TA	RS	TechLaw	LAURA WILSON MALIA CRANE		

**Ex. 4 - CBI**



**START Region 3 - Western Area  
LABOR SUMMARY REPORT**

Task Order 001 - TDD 01-11-12-001-B : DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012

Site ID	Action Code	Firm	Employee Name	Current Hours	CTD Hours
<b>CLIN 101A7 - ENV/CIVIL ENGINEER</b>					
A3TA	RS	TechLaw	MICHELLE DALLESSANDRO		
<b>CLIN 101A9 - GIS/MAPPING SPECIALIST</b>					
A3TA	RS	TechLaw	DANIEL MICHOR		
<b>Total</b>					

**Ex. 4 - CBI**



**START Region 3 - Western Area  
Fixed Rate Equipment Detail Report**

Task Order 001 - TDD 01-11-12-001-B - DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012

CLIN	Category	Unit Price	Usage Date (Wk Ending)	Current Qty	Current Cost	Cumulative Qty	Cumulative Cost
101B24	RENTAL VEHICLE - CAR (SEDAN)	\$38.80	01/27/2012	7.0	\$271.60	7.0	\$271.60
101B26	RENTAL VEHICLE - FWD	\$65.84	12/30/2011	0.0	\$0.00	3.0	\$197.52
			01/27/2012	38.0	\$2,501.92	38.0	\$2,501.92
101B27	RENTAL VEHICLE - BOX TRUCK	\$56.44	01/27/2012	7.0	\$395.08	7.0	\$395.08
<b>TDD 01-11-12-001-B Total</b>					<b>\$3,168.60</b>		<b>\$3,366.12</b>



START Region 3 - Western Area  
ODC & Travel Detail Report

Task Order 001 - TDD 01-11-12-001-B - DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012

Category	Employee/Vendor Name	Transaction Dates & Descriptions	Current Period Cost	Cumulative Costs
MATERIALS & SUPPLIES	HUGGINS, WILLIAM F. JR.	Jan 13 2012 / Sampling Suppli	Ex. 4 - CBI	
	CARTER, JOSEPH	Jan 7 2012 / Sample Doc Suppl		
	CARTER, JOSEPH	Jan 7 2012 / Sampling Supplie		
	CARTER, JOSEPH	Jan 7 2012 / Sample Ship Supp		
	BURRIS, BRIAN	Dec 28 2011 / Sampling suppli		
	BUCKLEY, DANIEL L.	Jan 10 2012 / sampling & ship		
	BURRIS, BRIAN	TAX ON ER 6232		
	BUCKLEY, DANIEL L.	Jan 16 2012 / Fittings & cool		
	BURRIS, BRIAN	Jan 17 2012 / Sampling suppli		
	BURRIS, BRIAN	Jan 10 2012 / Sampling suppli		
	BURRIS, BRIAN	TAX ON ER 6259		
	BURRIS, ELIZABETH	Jan 26 2012 / Baggies-samples		
	BURRIS, BRIAN	Jan 24 2012 / Pipette bulb-ye		
	BUCKLEY, DANIEL L.	Jan 23 2012 / Supplies		
SHIPPING	FEDERAL EXPRESS	SHIPPING		
SUPPLIES	COLE-PALMER INSTRUMENT	TUBING		
	ULINE	BUBBLE BAGS		
	FIELD ENVIRONMENTAL	FILTERS/GLOVE LINERS/BRUSHES		
	ISOTECH LABORATORIES, INC	SAMPLE BOTTLES		
	LAB SAFETY SUPPLY	SHOE COVERS		
	LAB SAFETY SUPPLY	GLOVES		
	ENVIRONMENTAL SAMPLING	MISC. SUPPLIES		
	FISHER SCIENTIFIC	WATER		
	ENVIRONMENTAL SAMPLING	MISC. SUPPLIES		
	ENVIRONMENTAL SAMPLING	MISC. SUPPLIES		
	FISHER SCIENTIFIC	WATER		
	EON PRODUCTS, INC.	7 LOOGBOOKS		
	FISHER SCIENTIFIC	COLRPHST STRIPS		
	BUCKLEY, DANIEL L.	SUPPLIES / Jan 29 2012 / 5 ga		
	BUCKLEY, DANIEL L.	SUPPLIES / Jan 24 2012 / Supp		
	BUCKLEY, DANIEL L.	SUPPLIES / Jan 23 2012 / Ice		
	BUCKLEY, DANIEL L.	SUPPLIES / Jan 23 2012 / Supp		
TRAVEL - AIRLINES	HOOTON, NATALIE	TRAVEL - AIRLINES		
	HOOTON, NATALIE	AIRFARE / Jan 28 2012 / Feb 1		
	EDINBURG, LAUREN	AIRFARE / Jan 26 2012 / Jan 2		
TRAVEL - HOTEL	FERRIER, MICHAEL	HOTEL / Dec 30 2011 / Strouds		
	CARTER, JOSEPH	HOTEL / Dec 30 2011 / Strouds		
	BURRIS, BRIAN	HOTEL / Dec 30 2011 / Strouds		
	BUCKLEY, DANIEL L.	HOTEL / Jan 29 2012 / Bingham		
TRAVEL - MEALS	FERRIER, MICHAEL	MEALPD / Dec 28 2011 / Dec 30		
	CARTER, JOSEPH	MEALPD / Dec 28 2011 / Dec 30		
	BURRIS, BRIAN	MEALPD / Dec 28 2011 / Dec 30		
	EDINBURG, LAUREN	MEALPD / Jan 26 2012 / Jan 27		
	BUCKLEY, DANIEL L.	MEALPD / Jan 22 2012 / Jan 29		



START Region 3 - Western Area  
ODC & Travel Detail Report

Task Order 001 - TDD 01-11-12-001-B - DIMOCK RESIDENTIAL GW

Contract No. EP-S3-10-04

January - 2012					
Category	Employee/Vendor Name	Transaction Dates & Descriptions	Current Period Cost	Cumulative Costs	
TRAVEL - MEALS	MUNSON, T. JOEL	MEALPD / Jan 22 2012 / Jan 29	Ex. 4 - CBI		
TRAVEL - MILEAGE	HUGGINS, WILLIAM F. JR.	MILEAGE / Jan 13 2012 / Washi			
	CARTER, JOSEPH	MILEAGE / Jan 7 2012 / St. Cl			
	BURRIS, ELIZABETH	MILEAGE / Jan 26 2012 / Wheel			
TRAVEL - MISCELLANEOUS	FERRIER, MICHAEL	MISCELLANE / Dec 30 2011 / Ga			
	FERRIER, MICHAEL	MISCELLANE / Dec 28 2011 / Ga			
	CARTER, JOSEPH	FUELFORCR / Dec 30 2011 / Hun			
	CARTER, JOSEPH	FUELFORCR / Dec 30 2011 / Whe			
	BURRIS, BRIAN	FUELFORCR / Dec 28 2011 / Nan			
	BUCKLEY, DANIEL L.	FUELFORCR / Jan 16 2012 / Whe			
	EDINBURG, LAUREN	FUELFORCR / Jan 27 2012 / Mon			
	EDINBURG, LAUREN	MISCELLANE / Jan 26 2012 / Ba			
	BUCKLEY, DANIEL L.	FUELFORCR / Jan 22 2012 / Bin			
	BUCKLEY, DANIEL L.	FUELFORCR / Jan 23 2012 / Mon			
	MUNSON, T. JOEL	FUELFORCR / Jan 22 2012 / Tri			
	MUNSON, T. JOEL	FUELFORCR / Jan 20 2012 / Whe			
	MUNSON, T. JOEL	FUELFORCR / Jan 22 2012 / Wav			
TRAVEL - RENTAL CAR	FERRIER, MICHAEL	RENTALCAR / Dec 28 2011 / Dec			
	OKSANEN, MEGGHAN F.	RENTALCAR / Jan 9 2012 / Jan			
	BUCKLEY, DANIEL L.	RENTALCAR / Jan 20 2012 / Jan			
	OKSANEN, MEGGHAN F.	TRAVEL - RENTAL CAR			
	BUCKLEY, DANIEL L.	TRAVEL - RENTAL CAR			
	FERRIER, MICHAEL	TRAVEL - RENTAL CAR			
TRAVEL - TAXI/PARKING/TOL	FERRIER, MICHAEL	PARKTAXTOL / Dec 30 2011 / Ma			
	FERRIER, MICHAEL	PARKTAXTOL / Dec 30 2011 / Ne			
	FERRIER, MICHAEL	PARKTAXTOL / Dec 28 2011 / Ma			
	BURRIS, BRIAN	PARKTAXTOL / Dec 28 2011 / PA			
	BURRIS, BRIAN	PARKTAXTOL / Dec 30 2011 / PA			
	EDINBURG, LAUREN	PARKTAXTOL / Jan 26 2012 / Ne			
	EDINBURG, LAUREN	PARKTAXTOL / Jan 27 2012 / De			
	EDINBURG, LAUREN	PARKTAXTOL / Jan 26 2012 / De			
	BUCKLEY, DANIEL L.	PARKTAXTOL / Jan 22 2012 / Ke			
	BUCKLEY, DANIEL L.	PARKTAXTOL / Jan 22 2012 / Ma			
	BUCKLEY, DANIEL L.	PARKTAXTOL / Jan 22 2012 / Cl			
	MUNSON, T. JOEL	PARKTAXTOL / Jan 22 2012 / Ma			
	MUNSON, T. JOEL	PARKTAXTOL / Jan 22 2012 / Cl			
	MUNSON, T. JOEL	PARKTAXTOL / Jan 22 2012 / Ke			
Other Direct Cost Total			Ex. 4 - CBI		
G&A On Total Indirect Cost					
G&A On Total Subcontractor Costs					
TDD 01-11-12-001-B Total					